

Rhododendron Park Maintenance Company
Regular Meeting of the Board of Directors: Minutes
February 6, 2023

1. Call to Order Time: 6:30 p.m.

2. Roll Call of Board Members:

- Darrell Pritchard Present
- Don Miller Present
- Richard Clark Excused
- Virginia Klein Present
- Phyllis Hippler Present
- Dave Doggett Present

3. Members and Guests present:

Heidi Pritchard
Laura Higgins
Tom Ryman

4. Review and approval of Minutes for January Meeting. Darrell asks that an additional detail be added regarding the day and time of the monthly meetings. With this adjustment made Darrel motions to accept the minutes and Virginia seconds. Put to vote the minutes are accepted.

5. Review and Approval of Financial Report:

- Virginia Klein moves to accept, Don Miller seconds. Put to vote, the financial report is accepted.

6. Nominations for board member roles.

Don Miller nominates Darrell Pritchard as President	Vote Passed
Virginia Klein nominates Don Miller as Vice President	Vote Passed
Don Miller nominates Virginia Klein as Secretary Treasurer	Vote Passed

7. Old Business:

I. Written Timeline for RPMC Action Items

- Presented by Virginia Klein.

8. New Business

- I. Tom Ryman requests a pay increase to \$18.50 per hour. Virginia Klein moves to accept the raise. Darrell Pritchard seconds. Put to vote, the raise passes.
- II. Virginia Klein proposes the newsletter be reinstated at a quarterly basis. Don moves to accept, Virginia seconds. Put to vote the quarterly newsletter is accepted.
- III. Don Miller requests that the liens calculated presented as liens placed for nonpayment of dues vs liens placed for HOA compliance violations. Research to be presented at the next meeting.
- IV. Reclamation of accounts and information regarding sensitive information. Non board members and individuals not employed by RPMC. The board agrees that any information such as login information and or sensitive account access should only be accessible by members of the board and those

employed by RPMC. Any information being held by an individual who is not on the board and not employed by RPMC is requested to be returned. Darrell will be contacting the individual.

- V. Laura Higgins needs to report to the state as the registered agent for RPMC
- VI. Possible transfer of Website and Facebook responsibilities

9. Committee Reports:

- Maintenance: To be repaired: Sprinkler in park, older riding mower. Cameras are to be activated and an LED bulb installed in the flood light.
- Compliance: Still seeking a compliance officer. Properties of concern: listed separately
- Website/Facebook : No report available

10. Next Meeting: March 6, 2023 at 6:30 p.m.

11. Adjournment: Time: 7:30 p.m.