

Rhododendron Park Maintenance Company

Regular Meeting of the Board of Directors: Minutes

October 4, 2021

1. Call to Order Time: 6:30 p.m.

2. Voting of Board Positions:

President:	Darrell Pritchard
Vice President:	Joseph Higgins
Treasurer:	Paula Rice
Secretary:	Shannon Hyde

3. Roll Call of Board Members:

- Richard Clark: Present
- Shannon Hyde: Present
- Paula Rice: Present
- Joseph Higgins: Present
- Darrell Pritchard: Present

4. Members and Guests present:

- Laura Higgins Secretary
- Virginia Klein Homeowner

5. Review and Approval of Minutes of last meeting (August 9, 2021)

- Minutes Approved at Annual Meeting

6. Review and Approval of Financial Reports (July 2021)

- Financial Report accepted as written

7. Committee Reports:

- Maintenance:
 - Proposed Work Schedule for Maintenance
 - Lights/Camera Update:
 - Lights at 117th Park are up; one working, one not. Problem to be scheduled to be solved
 - Lights on Office are working
 - Camera is installed, not operating yet. Being used as crime deterrent at the moment.
- Newsletter
 - Virginia Klein has volunteered to write the newsletter
 - Proposed to send electronically aside from homeowners who have specifically requested paper copies be mailed to them.
 - Requires printouts of financial reports and minutes from previous meetings
- Website
 - No Updates
 - Proposed Downloadable By-Laws and Articles of Incorporation Form(s)
 - Proposed electronically submitted Rental Disclosure Form
 - Proposed posting of office hours

- Proposed electronically submitted Paper Copy Newsletter Request Form
- Proposed electronically submitted Email Correspondence Form

8. Open Forum (Owners and Members may speak)

- Young Leadership/Stewardship Award for service to the community
 - Proposal for award title
 - Proposal for Item as Reward/Incentive
 - Ages 17 and under
 - Check budget impact of implementation

9. Old Business

- Framework for non-payment ramifications
 - Research: Foreclosure procedure and cost
 - Research: Judgment procedure and cost
 - Timeline for Notice of Intent: Through Attorney

10. New Business

- Set regulations for advertising goods/services within the community on the designated HOA page.

11. Next Meeting:

- November 1, 2021 6:30p.m.

12. Adjournment:

Time: 7:21 p.m.