

# Rhododendron Park Maintenance Company

## Board Meeting Minutes for June 7, 2021

### **Open**

The meeting opened at 6:35 p.m. with Darrell Pritchard, Richard Clark, Paula Rice and Shannon Hyde in attendance.

Also in attendance were Heidi Pritchard and Laura Higgins, our treasurer and Secretary. Zoom was available to residents to attend.

### **Minutes**

Minutes for May 10, 2021 were read and accepted by the Board.

### **Finances**

The financial report was read.

Clarification regarding the specification of office roles listed in office wages on the financial report was requested.

Phone carrier cost evaluation and comparison requested.

The Board would like to look into how and where the excess funds should be allocated. The possibility of a Reserve account was discussed.

After discussing these concerns the Treasurer's Report was accepted by the Board.

### **Maintenance**

The picnic tables were repaired after being vandalized.

Other durable options for picnic tables were discussed and more research was requested.

Rainbow still has not contacted us back regarding the repair of our current park play structure.

### **Newsletter**

The newsletter has been suspended for now, with the intent to bring it back when we have more community activity to report.

## **Compliance**

The problem house now has an eviction notice.

We have received six written compliance reports since April 1<sup>st</sup> of this year. Three for people living in trailers, two for garbage and encroachment, and one for junk vehicles. The HOA has taken action on all reports and they are currently in the process of being solved.

## **Website**

### **Complete**

The updated website is up and has had increased traffic.

Online contact forms for Maintenance Requests, Compliance Reports and the Office are available for HOA members.

A Zoom button and a link to the Meeting Minutes section has been added to the front page. All documents regarding meetings (upcoming and past) have been added under HOA Meeting Minutes page.

A calendar for upcoming meetings and events is available on the home page.

The former newsletter page has been updated to a “What’s Happening” page.

### **In Progress**

Lot lookup needs to be completed.

Venmo will be added as an option for residents to pay.

### **Next Tasks**

Create a volunteer sign-up form, a realtor portal and a survey tool.

## **Facebook**

Updates to admission questions will be made.

## **Old Business**

Richmond American Homes is now paying us \$200 per month for their sign. Tahaleh still has not responded. Removal of Tahaleh’s sign was discussed.

It was proposed that the use of funds gained by the Richmond American Homes sign be used to hire a professional landscaper.

There has been no response regarding the sign for the back entrance.

The Secretary position has been filled.

## **New Business**

Electronic Notification Mailing will be sent out to residents who would like to opt in to receive email notifications. The board has agreed to utilize Vistaprint services to accomplish this.

The social Media Policy was read, discussed and accepted by the board.

A community cleanup day was proposed for August 8, 2021.

Online maintenance request form has been submitted for the removal of a tree stump that fell onto resident property. Darrell has agreed to look into this.

## **Recess for Budget Ballot counting**

**Back in session at 7:51 p.m.**

## **Budget Ballot Results**

The budget passes with 21 votes yes, 11 votes no, and one blank ballot.

**The meeting closed at 7:52 p.m.**