

# **RHODODENDRON PARK MAINTENANCE COMPANY**

## **Tree Committee**

The Tree Committee, a Special committee, reporting to the Board of Directors, is established pursuant to current By-Laws and will consist of no less than five (5) and no more than nine (9) members, appointed by the Board. The Committee may also include other non-Director persons whose experience and qualifications may assist the Committee and the Board in the performance of their oversight responsibilities. A majority of the Committee members, present and voting, shall constitute a quorum. The Chairman of the committee will be selected by a majority vote of the committee.

The Committee shall meet as necessary and appropriate, but no less than once a month, or at the call of the Chairman of the Committee, and shall maintain minutes of all meetings, which will be distributed to the Board, preferably in advance of the next regularly scheduled Board meeting.

The purpose of the Committee is to provide strategic planning support and policy oversight to ensure focus, direction and cost, of maintenance and clean-up and removal of any trees located in the common areas of the Rhododendron Park Maintenance Company (here-after referred to as the RPMC) those pose a potential risk. The Committee is to present its final recommendation to the RPMC Board of Trustee at its regularly scheduled meeting in August 2021.

### **Committee Charter:**

The Tree Committee is charged to:

- Inspect all common areas held by the RPMC for potential need for tree removal, maintenance and potential current and future danger.
- Determine the extent of the any found issues and develop an overall budget for the tree maintenance and removal of said trees.
- Provide policy guidance and consultation for the Rhododendron Park Maintenance Company Board of Trustees and all members in setting priorities for the maintenance and removal of said trees.
- Establish policies and guidelines to assist the RPMC Board of Trustees in setting the fees to be charged for programs and services and/or any special assessments, or budget allocations that may be needed to ensure the needed clean-up is completed.
- Establish policies, guidelines, and recommendation to RPMC Board of Trustees in considering fees for outside presenters and providers of services offered by in excess of the current budget allocation.
- Establish policies and guidelines within which the RPMC Board of Trustees should enter collaborative arrangements with other organizations and providers of services for the Tree Project.
- Ensure that RPMC has in place a program evaluation process that measures the extent to which RPMC Tree Project is achieving its mission.

**Approved by the Board of Directors – May 10, 2021**