

Minutes of the July 5th, 2020 meeting of
The Rhododendron Park Maintenance Company

The meeting was called to order at 6:32 P.M.

Board members present were Christopher Blake, Darrell Pritchard, Robert Devoe, Albert Johnson, Richard Clark. Lance Etris was excused.

Also in attendance were some residents.

The President welcomed everyone and explained that if anyone wants to discuss anything or has a question there is a button to raise your hand on a Zoom meeting.

The minutes of the May 3rd regular meeting were then reviewed and a motion was made by Darrell Pritchard to accept the minutes as written and seconded by Albert Johnson. They were then approved and placed on file.

The minutes from the May 17th special meeting were then reviewed. A motion was made by Darrell and seconded by Robert to accept the minutes as written. The minutes were then approved and placed on file.

The Finance reports were reviewed for May and June. During this time, a question was raised about the water bill. Darrell reported that the water was turned on July 1st so there is not a bill yet for irrigation at the parks. A motion was then made by Darrell and seconded by Richard to approve the May financial report as written. The motion passed unanimously and the May 2020 financial report was placed on file. For the June financial report, questions were raised about the movement of funds on the financial report. Heidi explained that she legally has to show funds in certain places for accounting purposes and that the money did not go anywhere. Heidi then explained the breakdowns of the May financial report accounting process. A motion was then made by Richard and second by Robert to accept the June 2020 financial reports as written. The motion then passed unanimously and the June 2020 financial report was placed on file.

Committee Reports:

Maintenance: Darrell explained that a part of the fence of the 117th park was damaged due to vandalism and needs repairs. Both parks have been accumulating a considerable amount of litter. A dog has been digging at 205th.

Newsletter: No updates. Ready for any new story ideas.

Compliance: Still no compliance committee. Nothing new to report.

Events: No events are scheduled at this time due to COVID-19. The idea to have a trick-or-treat event at the park was floated out by the board and generally agreed upon, but due to the pandemic restrictions the board will have to wait to make a decision on that. A question was asked about a community wide garage sale. A community member organized one the previous year and can organize one the current year if they choose.

Website / Facebook: Albert raised the question of paying for Zoom so that our meeting times are not limited. Albert announced that the PayPal portal is working well for payments and asked the board if we want to add late fees in to the payment amount each month past the due date. The board discussed waiting until September to add the \$15 late fees due to the letter sent out postponing late fees due to coronavirus. Albert then discussed upgrades for the laptop that Phyllis uses for the office duties. He explained that a SSD and RAM upgrade would increase the speed of the laptop for around \$100 including tax and shipping costs. Albert made a motion for making \$100 in purchases for laptop upgrades and Darrell seconded. The motion passed unanimously.

Open Forum: The board discussed having a special meeting for the tree vote. Albert let the board know that the special meeting needs to be mailed notice. The board decided on Sunday the 26th of July at 6:30PM at the 117th park under the covered area. Albert motioned for the special meeting for the tree vote and results announcement to be at the 117th park July 26th 2020 at 6:30PM and Richard seconded. The motion passed unanimously. A community member asked about the sign for the 198th entrance and no permit has been applied for on that yet. A question was asked about whether or not the attorney has replied to the questions presented to them in the last quarter. The questions have not been answered yet. A recommendation was made to send a postcard for the special meeting notification. Albert then let the board know that the bylaws state that 5 days are required for notification of a special meeting.

Old Business:

New Business: Chris noted some progress on working on job descriptions and would like to see overtime costs lowered for the office staff. A motion was made by Albert and seconded by Darrell to pay for a month of Zoom Pro so that the board can try it out for the next meeting. The motion passed unanimously.

Our next regular board meeting is scheduled for August 2nd, 2020 at 6:30PM

Meeting adjourned at 7:45 P.M.

Respectfully submitted
Chris Blake
President